



CHILDCARE ASSISTANCE FUND 2022/2023

Please read carefully before completing the Application Form:

Applications for financial support for childcare are invited from student parents in full-time or part-time degree programmes for the 2022/2023 academic year. Financial assistance is means-tested and is limited to children under 12yrs of age who are enrolled in full-time or part-time childcare. Postgraduate students and students on placements may apply for support during the summer months (June-August 2023) also. The amount of subsidy awarded may vary from year to year and depends on resources and the number of successful applicants. Payment is calculated based on the 12-week semester.

Please complete all 4 sections clearly in BLOCK CAPITALS and submit your application with copies of the required documents by email to welfare@uccsu.ie or by post to:

**Childcare Assistance Applications,
Students' Union, UCC, 54 College Rd., Cork**

All information contained on this form will be treated in confidence. If you have any queries, please contact: 086 184 2697 or email: welfare@uccsu.ie

Appeals

The Childcare Assistance Fund is committed to ensuring that all applicants are assessed fairly, and accurately. Unsuccessful applicants can make an appeal. All appeals must be submitted by email to welfare@uccsu.ie. Further documentation may be required by the Appeals Committee. The Appeals Committee will be made up of members who have not been responsible for the original decision and their decision will be final.

Please tick which applies to you:

Dependant Applicant

*You were born on or after January 1, 1999, for the 2022-2023 academic year. A student is automatically considered to be dependent on parents/guardians if under 23 on January 1 of the award year (i.e., December 31, 2022, for the 2022-2023 academic year).

Independent Applicant

*You were born before January 1, 1999, for the 2021-2022 academic year. A student is automatically considered to be independent of parents/guardians if 24 on or before December 31 of the award year (i.e., December 31, 2022, for the 2022-2023 academic year).

Married/Co-habiting Applicant

Supporting Documentation

To complete your application to the Student Assistance Fund, you will be asked to provide some supporting documentation. These documents will enable us to fully assess your financial circumstances and progress your application accordingly.

The documents generally required to complete your application include:

Statement of Liability

(this document was formerly known as the P21) and is available from your local Revenue Office or Revenue Online. If you were in PAYE employment for the whole, or part, of the calendar year, ended 31 Dec 2020, you will need a copy of your Statement of Liability for the tax year. Please note that P60 documents and payslips are not sufficient in this instance.

Social Welfare Statements

If you were in receipt of social welfare payments at any time in the 2021 calendar year, you will need to provide a statement from the Social Welfare Office showing the total amounts received for the year ended 31 Dec 2021. Weekly payment slips or letters that don't specify the full calendar year of 2021 are not sufficient. There is no need to provide documentation for child benefit and rent supplement/HAP payments.

Please note that if you were also in PAYE employment for part of the 2020 calendar year, you will also be required to furnish a Statement of Liability from the Revenue. If social welfare payments are included on a Statement of Liability, you still need a separate social welfare statement.

Notice of Assessment

If you were self-employed in 2020 you will need a copy of the Notice of Assessment / Self-Assessment Letter (your chapter 4 or 5) in respect of the year ended 31 Dec 2020, and your Form 11 A (online) or Form 11 (paper-based).

You will also need to provide a copy of a birth certificate for each child for whom you are applying for assistance.

1. Personal Details

| | |
|--|--|
| Name | |
| Student ID | |
| Home Address | |
| Email Address | |
| Phone Number | |
| Status *Multiple Tick Options | <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Widowed <input type="checkbox"/> Divorced <input type="checkbox"/> Co-parenting <input type="checkbox"/> Co-habiting <input type="checkbox"/> Other (Please Explain) |
| Name of Spouse/Partner & Occupation | |
| Do you have a medical card? | |
| Course Title | |
| Year of Study | |
| Full or Part-time? | |
| How many adults in your household? | |
| How many children in your household? | |

2. Income and Living Expenses

| Source of income/per month | € | Living Expenses/per month | € |
|--|---|---------------------------------|---|
| Employment | | Rent | |
| Support from parents/guardians | | Utility (heat, electricity etc) | |
| Child Maintenance support | | Food | |
| Support from spouse/partner | | Travel | |
| One-parent family payment | | Childcare | |
| Other social Welfare Payments | | Other (please specify) | |
| Rent Allowance | | | |
| Local Authority Grant, maintenance element only | | | |
| Other funds, grants, studentships, scholarships (please specify) | | | |
| Other income (please specify) | | | |
| TOTAL (PER MONTH) | | TOTAL (PER MONTH) | |

3. Childcare Details

| NAME OF CHILD | AGE | NAME OF NURSERY/CRECHE/CHILDMINDER & ADDRESS | DAYS PER WEEK | HALF DAY or FULL DAY |
|---------------|-----|--|---------------|----------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |

4. Any Other Relevant Information

4. DECLARATION BY APPLICANT:

The details I have given on this form are correct to the best of my knowledge and belief.

Signature: _____

Date: _____

CHECKLIST

1. Have you completed all Sections 1-4?
2. Have you attached **COPIES** of supporting documentation to your application?
3. Have you attached **COPIES** of birth certificate/s?
4. Have you attached a **COPY** of your student card
5. Have you signed the form?

Queries

Please contact: 086 184 2697

Email: welfare@uccsu.ie

OFFICE USE ONLY:

Date Application Received _____

Documents attached: _____

Application outcome _____