

# UCCSU Executive Meeting Minutes

Date: 19/01/2023

Time: 2pm

Location: Student Life Room



<b>Attendance</b>	Action
<ul style="list-style-type: none"><li>- President</li><li>- Deputy President, Communications &amp; Engagement Officer</li><li>- Education Officer</li><li>- Welfare Officer</li><li>- Entertainments Officer</li><li>- Commercial &amp; Fundraising Officer</li><li>- M&amp;H College Representative</li><li>- CACSSS College Representative</li><li>- Equality &amp; Diversity Representative</li><li>- Environmental &amp; Sustainability Representative</li><li>- Irish Language &amp; Culture Representative [joined at ?]</li><li>- Postgraduate Representative</li><li>- Mature Student Representative</li><li>- Council Chair</li><li>- Societies Executive Representative</li><li>- Clubs Executive Representative</li></ul> <p><b>Absent</b></p> <ul style="list-style-type: none"><li>-</li></ul>	
<p><b>I. Apologies</b></p> <ul style="list-style-type: none"><li>- B&amp;L College Representative</li><li>- SEFS College Representative</li><li>- International Student Representative</li></ul>	
<p><b>II. Minutes of Last Meetings</b></p> <ul style="list-style-type: none"><li>- Minutes approved without objection</li></ul>	D
<p><b>III. Matters Arising</b></p> <ul style="list-style-type: none"><li>- EWG Twitter to be sorted</li><li>- All action items completed</li></ul>	
<p><b>IV. SU Committee Minutes</b></p> <p>Minutes from the Strategic Plan Committee, Policy Review Committee and Equality Working Group will be included as standing items for future Executive</p> <p><u>Strategic Plan</u></p> <ul style="list-style-type: none"><li>- Minutes Noted</li></ul> <p><u>Policy Review Committee</u></p> <ul style="list-style-type: none"><li>- None to review</li></ul> <p><u>Equality Working Group</u></p>	IS

<ul style="list-style-type: none"> <li>- None to review</li> </ul>	
<p><b>V. Societies Executive Rep</b></p> <ul style="list-style-type: none"> <li>- Relevant upcoming dates: <ul style="list-style-type: none"> <li>- Socs day: 25th January</li> <li>- Stars Awards: 8th March</li> <li>- Clubs &amp; Societies Ball: 23rd March</li> </ul> </li> <li>- BICS &amp; USI Comhdáil are clashing. Comdháil dates haven't been confirmed because there is a possibility of changing times.</li> <li>- Risk assessments are getting approved a bit more smoothly than semester 1. Clubs have similar experience.</li> </ul>	
<p><b>VI. Clubs Executive Rep</b></p> <ul style="list-style-type: none"> <li>- Clubs day: 24th January</li> <li>- Clubs doing Bystander launch in next few weeks</li> <li>- Query about soccer club's activity</li> </ul>	
<p><b>VII. Election Rules &amp; Regulations</b></p> <ul style="list-style-type: none"> <li>- Clarification added on registration referring to as a student and not within a register of electors</li> <li>- Suggestion to close voting on Wednesday at 5pm and hold results afterwards. Results can be obtained through voting platform instantaneous and results are more fun at night rather than doing a daytime event the next day. Avoid a wait for candidates which just causes stress.</li> <li>- Clarification that voting was only changed to 2 days during COVID for online voting. Intention is to return to 3 full days</li> <li>- Results date would clash with Socs Stars Award on 8th of March. Socs are waiting on hotel to check availability for 9th.</li> <li>- Discussion ensues around changing the period of voting and timing of results to avoid clashing.</li> </ul> <p style="text-align: center;">*Irish joined the meeting*</p> <ul style="list-style-type: none"> <li>- Proposal that if Stars is able to change to the 9th then we continue with the current outline of dates (ie. closing voting at 5pm on the third day with results that evening). Unanimous agreement on that proposal.</li> <li>- If Stars can not be changed to the 9th then there were 3 options identified. <ul style="list-style-type: none"> <li>- Option 1: Don't make any changes. Close voting at 5pm on the third day with results that evening. Ignore clash</li> <li>- Option 2: Bring voting and results 3 hours earlier. So, close voting at 2pm on the third day with results at 5pm. Minimise clash</li> <li>- Option 3: Bring voting and results a day earlier. So close voting at 5pm on the second day with results that evening. Avoid clash</li> </ul> </li> <li>- A vote was taken with each member allowed to vote for one option. Results were: <ul style="list-style-type: none"> <li>- Option 1: 2</li> <li>- Option 2: 9</li> <li>- Option 3: 3</li> <li>- Abstention: 1</li> </ul> </li> <li>- Decision: Closing voting on the third day at 2pm and results at 5pm</li> <li>- Discussion on having a polling station or campaigning inside of the hub. A polling station would mean no candidates can campaign inside the Hub but restrictions prevent candidates campaigning inside buildings anyways. Location of clubs and societies space within Hub and impact on having</li> </ul>	D

<p>candidates campaign nearby noted.</p> <ul style="list-style-type: none"> <li>- Query raised as to why candidates aren't allowed to campaign inside buildings. Weather concerns raised. Clarification that it is due to sensory issues and monitoring candidate activity.</li> <li>- Clarification that Returning Officer has discretion to allow name on ballot as on student ID or an alternative, within reason.</li>   <li>- Noted that the first day of voting is usually focused on satellite campuses. This is not explicitly stated in the Standing Order but candidates and campaign teams are briefed about this. Polling stations will only be present on satellite campuses during that day.</li> <li>- It shouldn't be regulated through the Standing Orders as it's a candidate's prerogative as to how they want to campaign.</li> <li>- Clarification on how allocation of spots is done and how candidates are informed.</li>   <li>- Vote to approve General Election Standing Orders unanimous subject to specified clarifications.</li> </ul>	
<p><b>VIII. Appointment of Executive Rep to Strategic Plan Committee</b></p> <ul style="list-style-type: none"> <li>- Deferred</li> </ul>	D
<p><b>IX. Special Reps Motion (Taken as item 10)</b></p> <ul style="list-style-type: none"> <li>- Postgraduate Rep talking on this agenda item.</li> <li>- Wants the Special Reps, specifically the Postgraduate Rep, International Student Rep and Mature Student Rep to submit reports to Council.</li> <li>- Intends on bringing this motion to Council next week.</li>   <li>- Council Chair raises an issue with this being discussed at Executive as it is intended to be brought to Council.</li> <li>- Noted that the motion hasn't been formally submitted yet and so isn't on the agenda for Council.</li>   <li style="padding-left: 40px;"><i>*CACSSS College Rep and Entertainments Officer left the meeting*</i></li>   <li>- Council Chair queried as to what the objection with discussing this is.</li> <li>- Chair feels it could influence people's vote</li> <li>- Noted that the Executive could vote to approve this as policy now if it wishes</li> <li>- Query as to the distinction with someone discussing it privately outside Executive meetings. Executive discussions are minuted.</li> <li>- Noted that any student could request an Executive members opinion on a motion that students wished to submit to Council.</li>   <li>- President requests for this to be referred to Council on whether the Executive should be permitted to discuss motions prior to a Council meeting.</li>   <li style="padding-left: 40px;"><i>*Clubs Executive Rep left the meeting*</i></li> </ul>	DIS
<p><b>X. Arts Week (Taken as item 8)</b></p> <ul style="list-style-type: none"> <li>- CACSSS College Rep talking on this agenda item.</li> <li>- Arts week is the third week of the semester.</li> <li>- The timetable is nearly confirmed, waiting on some societies before finalising</li> <li>- Mary is taking charge of Arts Ball which is on Thursday of Arts Week</li> <li>- Arts Ball Quiz is on Monday. Quiz Rounds need to be made. The following</li> </ul>	IS

<p>people volunteering to assist:</p> <ul style="list-style-type: none"> <li>- Clubs Executive Rep</li> <li>- Welfare Officer</li> <li>- Communications &amp; Engagement Officer</li> <li>- Education Officer</li> <li>- CACSSS College Rep</li> <li>- Equality &amp; Diversity Rep</li> </ul> <p>- Everyone will be getting their tickets and rooms for Arts Ball later on.</p> <p style="text-align: center;"><i>*Societies Executive Rep left the meeting*</i></p>	
<p><b>XI. USI Election (Taken as item 9)</b></p> <ul style="list-style-type: none"> <li>- Noted that USI candidates tend to contact members of the Executive and want to meet to discuss their campaigns.</li> <li>- Have been contacted by someone who wanted to meet our Executive and attend a Council meeting.</li> <li>- It would be useful to have a standard response to candidates</li> <li>- Proposal that USI candidates could meet with 2 Officers or an Officer and an Executive Rep.</li> <li>- People are within their capacity to respond to candidates but shouldn't feel compelled to do so. Noted that USI candidates for certain positions may reach out to particular people.</li> <li>- Consensus to move forward with this proposal</li> </ul>	IS
<p><b>XII. Date of Next Meeting</b></p> <ul style="list-style-type: none"> <li>- Jan 30th 5pm</li> </ul>	
<p><b>XIII. AOB</b></p> <p>Special Representative Elections</p> <ul style="list-style-type: none"> <li>- Mature Rep raises that the dates of election for Mature/International Student Representative mean someone is out of office if they aren't continuing their degree. That leaves these positions unfilled for several months.</li> <li>- Noted that the Executive can't trigger a referendum. It would require signatures of 750 students or 75% of Council voting in favour of a bringing it to referendum.</li> </ul>	
<p style="text-align: center;"><b>Action Items</b></p> <ul style="list-style-type: none"> <li>- President to raise Comhdáil conflict with BICS at Comhairle Náisiúnta</li> <li>- Societies Executive Rep to revert once hotel availability for Stars is known</li> <li>- Discussion of motions at Executive to be brought to Council</li> <li>- Entertainments Officer to coordinate members helping with Arts Ball Quiz rounds</li> </ul>	